

# Online Payment Portal

## Terms and Conditions

At Moople Academy Pvt. Ltd. we are driven to see each student succeed not just at Moople but also in life. Our primary objective is to impart job oriented, practice-based courses in an effort to transform hungry creative minds into the best in the industry. We offer dual placement assistance by providing both on campus recruitment drives alongside in house placement facilities.

## Rules & Regulations:

- 1 Payment made towards seat booking is non-refundable.
2. In case of a new admission, registration fees need to be paid in full prior starting class.
3. Recurring fees needs to be paid on or before 10th of each month (for the month in which the payment is due). Any payments thereafter would attract penalty of Rs. 25+ GST per day including Sundays/holidays
4. In cases where payments are overdue for more than 30 days, the student will not be allowed to attend classes till such time the dues are paid in full. No extra class will be offered against such instances of classes missed.
5. Fees once paid either via cheque, cash or loan is non-refundable.
6. Dishonoured cheque will attract a fine of Rs. 500/-. The fine needs to be paid immediately in order to resume class.
7. In case of cheque payments, money receipt shall be issued subject to realization of the given cheque.
8. Leaves can be availed as per leave policy. A copy of the leave policy can be obtained from Front Desk.
9. The institute reserves the right to change dates and/or timings of the classes as per its convenience.
- 10 Completion certificates will only be issued once all dues are cleared, the student has 85% attendance and all projects are completed.
- 11 All complaints or suggestions from students will be entertained only when received in writing. Please email your feedback to [feedback@hitechanimation.com](mailto:feedback@hitechanimation.com)
12. Students must wear their identity Cards at all times within the center. Students need to inform the Front Office in case of loss of ID card. Duplicate ID card shall be issued at an additional fee of Rs. 100/-.
13. If any student is found guilty of misconduct, the institute reserves the right to suspend or rusticate the student and take necessary action as deemed fit.

**Disclaimer:**

1. We provide 100% placement assistance to all our students but do not guarantee a job with any particular company or a particular salary.

2 Moople collaborates with different TV channels but nowhere do we claim to be an agent, franchise, affiliate or associate of these channels, nor do we facilitate any recruitment in those TV channels.

Disclaimer:

At Moople placement has been our foremost priority since inception. It is our responsibility to provide 100% job assistance to all our students after completion of the course.

The purpose of courses offered by our institution is to extend the nature and range of careers available to its students by providing comprehensive training and live project experience.

**PLACEMENT POLICIES**

1. Moople conducts a fair and impartial practice of student placement.

2 Moople will set up interviews till such time the student receives a job offer.

3. Students will have to appear for the interview at the given venue on time at their own expense. We do not provide boarding, food or transportation facilities for outstation or local opportunities.

4. The interview setup by Hi-Tech Animation does not guarantee an offer, Students will seek the job on their own merit and skill set.

5. The right to select or reject any student is reserved with the hiring company.

6. Moople placement representatives will brief students about the job profile, compensation and other information as shared by the hiring company.

7. Students are requested to gather knowledge and verify all job details, financial terms and conditions and facilities offered by the hiring company. Moople shall not be held responsible for any changes later communicated by the hiring company.

8. The students are requested to deal diligently & cautiously with the hiring company, Students should take all necessary steps to protect themselves from any fraudulent practices and/or attempt to cheat and defraud. Moople shall not be held responsible for any unlawful utilization or misrepresentation of our name or goodwill by any individual/company.

9. If any individual is found to be involved with or initiating any wrong practice in the above-mentioned clause 8, they shall be liable for appropriate legal action by us.

10. No complaint or legal liability regarding the employer shall be entertained by us from any student or from any person in the above context.

11 Moople do not force students to accept offers. Students should satisfy themselves in every aspect before joining the hiring company.

12. Once the student has been placed successfully, we will not be liable for further placements. However, in the event the student wishes to explore employment opportunities in future, they can reach out to the placement service representative and Moople will try to assist them as needed.

**Students will be considered ineligible for placement activities if any of the below mentioned is true:**

- If students have not cleared his/her pending tuition fees.
- Students who have less than 85% attendance.
- Student registers for an interview and fails to appear without any prior intimation.
- If there is misbehaviour / indiscipline on the part of the student during the interview process.
- If student has failed to register with the placement team upon completion of course to initiate placement activity.
- If the student has failed to produce periodic projects and or HOD approved showreel at the end of the course.